

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES**Contact:****Supervisor:****Employer Tel:****Website:****Job:** Bathroom & Kitchen Designer**Classification:** Design Occupations**Ref:** 13,009

Aims & Objectives: To develop key skills through the experience of work. To gain an insight into working in interior design.

Key Tasks: Student will do a certain amount of observation then with training and under supervision may do basic tasks. Student will be given a taster of the departments- bathroom design, kitchen design and bedroom design. It may be possible for the student to shadow the kitchen/bathroom and bedroom designers. There may be an opportunity to try using CAD to design own bedroom or kitchen if time permits. Tasks may include designing advertising posters, being shown the internet side of the business, orders, payments and some general office duties as required. Students may be able to visit a design site, assist with sales and listen to advice given to customers.

Requirements: Must have a mature outlook. Student must be computer literate with good maths skills. Should be artistic, creative and with an eye for detail. Common sense and the ability to communicate with people at all levels is important in this work.

Clothing: Smart casual unless going on a site visit (will be told the day before)

Working Hours: Monday - Friday 9am - 5pm Note: Mobile phones may ONLY be switched on during breaks.

Meal Breaks: 1 hour for lunch which may be unsupervised. Packed lunch required or may buy sandwiches from garage next door.

Interview Required: Y

Student to Arrange: N

Notes: Student to contact ##### to arrange an interview / informal chat prior to starting the placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS:-Students will be supervised at all times.

SLIPS, TRIPS & FALLS:-Care to be taken on stairs and visiting sites where boxes and trailing wires could be trip hazards.

LIFTING & MANUAL HANDLING:-Safe manual handling to be shown if required.

CHILD PROTECTION ISSUES:-Staff have been police checked

EQUIPMENT & MACHINERY, CHEMICALS & FLAMMABLE MATERIALS:-No hazardous equipment in this role.

ELECTRICITY:-Safe use of electrical items to be shown.

COMPUTERS & WORK STATION:-Regular breaks from computer screens are required during prolonged use.

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: L