

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Car Valeter

Classification: Cleaning Occupations

Ref: 13,014

Aims & Objectives: To develop key skills through the experience of work. To gain an insight into the work of a car valeter

Key Tasks: Student will do some observation first, then after training and under supervision will assist trained valeting staff with preparing cars for sale and cleaning following repairs and servicing. General cleaning, washing down, hoovering insides of vehicles and general tidying up and cleaning of all cars going out .

Requirements: Students should be fit and healthy, not afraid of hard work, active by nature and able to use their initiative.

Clothing: Dress should be old work clothes, as work can be dirty at times.

Working Hours: Monday - Friday 8am - 4pm (flexible)

Meal Breaks: Bring or buy own lunch.1 hour break. Students may be unsupervised during lunch breaks

Interview Required: Y

Student to Arrange: Y

Notes: Student to contact employer to arrange an interview / informal chat prior to starting the placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS:-students must be supervised at all times.

EQUIPMENT & MACHINERY, CHEMICALS & FLAMMABLE MATERIALS:-Students will not have any contact with hazardous machinery/chemicals

SLIPS, TRIPS & FALLS:-Students will not work at heights

ELECTRICITY:-Safe use of electrical items to be shown.WORKPLACE SPECIFIC HAZARDS:-Care to be taken as cars may be driven in and out of the garage

LIFTING & MANUAL HANDLING:-Safe manual handling will be shown as required

PERSONAL PROTECTIVE EQUIPMENT:-Disposable gloves

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: L