

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Civil Engineer

Classification: Civil Engineering

Ref: 13,020

Aims & Objectives: To develop key skills through the experience of work. To gain an insight into working in civil engineering.

Key Tasks: Duties may include some surveying, CAD, draughting, assisting staff as required etc. Student may attend a working site with an Engineer if workload permits.

Requirements: Student must have a mature outlook with a definite interest in this field of work and should also have (or do research to find out) knowledge of exactly what civil/structural engineers do. Student should have excellent communication and numeracy skills. Students should preferably have some knowledge of computers.

Clothing: Office smart. Bring steel toe capped boots for use on site visits (these may be borrowed from the Careers Service on deposit tel:706567). Hard hat and high visual jacket will be provided

Working Hours: Monday- Friday 9.00am - 5.00pm.

Meal Breaks: One hour 12.30-1.30 Students need to bring own lunch as limited amenities close by. May be unsupervised during lunch breaks

Interview Required: Y

Student to Arrange: Y

Notes: Student to contact employer to arrange an interview / informal chat prior to starting the placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS:-Students will be supervised at all times
CHEMICALS & FLAMMABLE MATERIALS, EQUIPMENT & MACHINERY:-Students will not have any contact with hazardous machinery/chemicals
PERSONAL PROTECTIVE EQUIPMENT:-Students visiting working sites will be supervised at all times and wear any personal protective clothing provided e.g. hard hats etc.
CHILD PROTECTION ISSUES:-Students may be transported to the site by one of the staff.
LIFTING & MANUAL HANDLING:-Safe lifting and handling will be shown if the need arises.
SLIPS, TRIPS & FALLS:-Care to be taken on stairs and on site visits where holes, trenches etc. can be hazards
COMPUTERS & WORK STATION:-Regular breaks from computer screens are required during prolonged use.
ELECTRICITY:-Safe use of electrical equipment will be shown.

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:**Next Visit Date:****Risk Band:** M