

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Dairy Worker

Classification: Process, Plant & Machinery

Ref: 13,023

Aims & Objectives: To develop key skills through the experience of work. To gain an insight into working as a packing assistant within a dairy.

Key Tasks: Student will do a certain amount of observation then with training and under supervision may do simple tasks such as packing milk, butter and cheese. If student is interested in science and is 16 or over there may be the opportunity to assist with testing procedures in the laboratory for a day or two.

Requirements: Good personal hygiene. Ability to work as part of a team. Common sense and an interest in this area of work.

Clothing: Student should dress casually but clean with non-slip shoes. Steel toe capped boots are advised, these may be borrowed on deposit from the Careers Service tel: 706567 or steel toe capped Wellingtons may be borrowed from the dairy if the right size is available. (Ask at interview). Overalls will be provided.

Working Hours: Monday to Friday Shift work - 6am - 1pm

Meal Breaks: To be discussed - lunchtimes may be unsupervised bring packed lunch or may leave the premises

Interview Required: Y

Student to Arrange: Y

Notes: Student to contact employer to arrange an interview / informal chat prior to starting the placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS:-Student must be supervised at all times.EQUIPMENT & MACHINERY, CHEMICALS & FLAMMABLE MATERIALS:-Student will not use any hazardous machinery or dangerous chemicals.LIFTING & MANUAL HANDLING:-Student must be taught safe lifting and handling procedures.PERSONAL PROTECTIVE EQUIPMENT:-Personal protective equipment/clothing will be provided and must be used/worn.Student should be aware that this can be a noisy environment when machines are in operation.SLIPS, TRIPS & FALLS:-Student should also be aware that floor surfaces are often wet and may become slippery if incorrect footwear worn.WORKPLACE SPECIFIC HAZARDS:-Student must be aware of their surroundings at all times as fork lifts and vehicles operate in this area.CHILD PROTECTION ISSUES:-Student may travel in a vehicle with a member of staff on a one to one. ELECTRICITY:-Safe use of electrical items to be shown. COMPUTERS & WORK STATION:-Regular breaks from computer screens are required during prolonged use.

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: M