

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Dentist

Classification: Health Professions

Ref: 13,026

Aims & Objectives: To develop Key Skills through the experience of work. To gain an Insight into working at a dentist surgery.

Key Tasks: Students will shadow trained staff, then after training and under supervision may perform simple tasks. Tasks may include answering the telephone, making appointments, filing, talking and interacting with the patients, work shadowing general admin staff and computer work. Surgery duties may include mixing dental materials, writing out dental treatment cards, learning the following hygiene protocol: cleaning and preparing instruments, equipment and surgery. There is a possibility of the student accompanying a dentist on a school visit.

Requirements: Students must be mature some surgeries will insist you are over 16 years old. Should be interested in a career as a dentist/dental nurse assistant. Being practically minded would be an asset. Must be very presentable with attention paid to personal hygiene. Good communication skills and must enjoy working with people. Friendly and flexible.

Clothing: Comfortable shoes. Uniform will be provided, only small pierced earrings allowed - no other piercings please

Working Hours: 8 - 12am, 1.15 -4.30pm Monday to Thursday . Friday 4.15 early finish (max 37 hrs)

Meal Breaks: lunchtimes - unsupervised

Interview Required: Y

Student to Arrange: Y

Notes: Student to contact ##### to arrange an interview / informal chat prior to starting the placement.

Employer's Health & Safety Risk Assessment:

EQUIPMENT & MACHINERY, CHEMICALS & FLAMMABLE MATERIALS:-Students will not use or have access to drugs, chemicals or machinery. CHILD PROTECTION ISSUES: Student may be transported to school visits in a vehicle with a trained member of staff. (All staff are police checked.) LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS:-Student must be supervised at all times. SLIPS, TRIPS & FALLS:-Student will not work at heights. PERSONAL PROTECTIVE EQUIPMENT:-Personal protective equipment will be provided - overalls, rubber gloves, full face visor etc. COSHH regulations to be discussed in relation to chemicals used in the surgery. Students will wear disposable gloves if handling dental impressions etc. which could carry infections. LIFTING & MANUAL HANDLING:-Safe lifting and handling will be shown as required. WORKPLACE SPECIFIC HAZARDS:-Students will not be exposed to X rays. The use of some surgical equipment may be possible only after training and under strict supervision. Students must be aware that some patients are afraid of dentists and they may witness some people in distress. Due to the possibility of cross infection students must follow instructions at all times and tetanus vaccination must be up to date. ELECTRICITY:-Safe use of electrical items to be shown. COMPUTERS & WORK STATION:-Regular breaks from computer screens are required during prolonged use. *Students with must not attend while ill e.g. sickness and diarrhoea

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:**Next Visit Date:****Risk Band: L**