

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Laundry Assistant

Classification: Cleaning Occupations

Ref: 13,105

Aims & Objectives: To develop key skills through the experience of work.
To gain an insight into working in a laundry.

Key Tasks: After training and under supervisions students will assist with the daily running of a laundry. Tasks may include hand folding towels, sorting clean laundry for delivery, observation before use of the sheet press. Students will gain skills in team work, communication and thinking.

Requirements: Should have common sense, confidence and willing to work hard.

Clothing: Dress should be tidy, casual clothes.

Working Hours: Monday Friday 9am 4pm Maximum 37 Hours

Meal Breaks: 1 hour lunch break.student may be unsupervised during lunch breaks

Interview Required: N

Student to Arrange: N

Notes: Student to contact employer to arrange an interview / informal chat prior to starting the placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Student must be supervised at all times.

CHEMICALS & FLAMMABLE MATERIALS: Student will not come into contact with hazardous chemicals other than washing detergents.

SLIPS, TRIPS & FALLS: Student will not work at a height where there is a possibility they may fall.

LIFTING & MANUAL HANDING: Student must not attempt to lift more than they are capable of.

CHILD PROTECTION ISSUES: Student will be working with several staff in clear sight at all times.

EQUIPMENT & MACHINERY: Instruction on safe use of the pressing equipment and supervision whilst in use. All machines have safety cut outs.

WORKPLACE SPECIFIC HAZARDS: Hot press for sheets.

PERSONAL PROTECTIVE EQUIPMENT: Disposable gloves

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: L