

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Music School Assistant

Classification: Creative and Performing Arts

Ref: 13,070

Aims & Objectives: Insight into working in a business that focuses on teaching singing and playing a variety of musical instruments.

Key Tasks: This description may vary according to the placement offered. Generally this placement will include learning more about teaching playing instruments (drums, guitar, keyboard etc.) and singing, watching classes, helping with administration etc. The placement may vary according to your level of ability and particular interest. Please be ready to discuss this at interview. There are a variety of classes you may be involved in ranging from pre school groups and reception and year 1 group to school sessions and adult one to one lessons.

Requirements: You should have a keen interest in music. Able to play an instrument. You should be confident and presentable.

Clothing:

Smart casual. Please bring personal ear plugs as can be rather loud!

Working Hours: Monday - Friday 9am 5pm

Meal Breaks: Half Hour Minimum. Discuss at interview Packed lunch advised.

Interview Required: N

Student to Arrange: N

Notes: Student to contact employer to arrange an interview / informal chat prior to starting the placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Student must be supervised at all times.

EQUIPMENT & MACHINERY, CHEMICALS & FLAMMABLE MATERIALS: Student will not come into contact with hazardous machinery/chemicals.

SLIPS, TRIPS & FALLS: Student will not work at heights.

LIFTING & MANUAL HANDLING: Safe manual handling will be shown if required.

CHILD PROTECTION ISSUES: All staff have been police checked.

ELECTRICITY: Safe use of electrical items to be shown.

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: M