

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Telecoms Engineer

Classification: Electrical and Electronic Trades

Ref: 13,095

Aims & Objectives: To develop key skills through the experience of work. To gain an insight into working within telephone installation and maintenance.

Key Tasks: Student will do a certain amount of observation then with training and under supervision may assist trained staff with a variety of simple tasks such as installing communication equipment in private and commercial premises; Programming of above systems; Maintenance and repairing faults.

Requirements: Student should have common sense and initiative and should have a definite interest in this area of work. Some practical dexterity required (such as using hand tools). Ability to work on ladders and steps. Must inform supervisor if colour blind.

Clothing: Student should dress in tidy casual wear (jeans etc) and have no visible tattoos or body/facial piercings.

Working Hours: 8am - 5pm Monday to Friday (max 37 hrs) Lunchtimes may be unsupervised

Meal Breaks: 30 minutes for lunch - bring own lunch. Canteen on site.

Interview Required: N

Student to Arrange: Y

Notes: Student to contact employer to arrange an interview / informal chat prior to starting the placement.

Employer's Health & Safety Risk Assessment:

Health & Safety instruction provided by relevant supervisor.LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS:-Student will be supervised at all times.EQUIPMENT & MACHINERY:-Student may use small portable electrical equipment but must not use any hazardous equipment or machinery.SLIPS, TRIPS & FALLS:-Student must not work at a height where there is a danger that they could fall.PERSONAL PROTECTIVE EQUIPMENT:-Personal protective and safety equipment will be provided where necessary.LIFTING & MANUAL HANDING:-Safe lifting and handling must be shown.CHILD PROTECTION ISSUES:-Student may travel to sites with qualified staff.All staff are police checkedELECTRICITY:-Students will not be permitted in the exchange.

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: M