

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Heating Designer

Classification: Design Occupations

Ref: 50,009

Aims & Objectives: To develop key skills through the experience of work.
To gain an insight into working as a heating designer.

Key Tasks: Student will do a certain amount of observation then with training and under supervision may do some simple tasks.
Work here is varied and student will have the opportunity to work with the designers to see how the task of producing a heating design is undertaken.
Student will observe the use of CAD (computer aided design) for design and planning and under supervision may be able to assist with simple designs.
Some tasks may include working out on site.
Some office/paperwork. Liaising with customers.

Requirements: Should have common sense, confidence and initiative with a genuine interest in this work. Should be able to communicate well and follow rules closely.

Clothing: Smart casual (no tie required)

Working Hours: Monday Friday 9am 5pm Maximum 37Hours.

Meal Breaks: Packed lunch advised
1 and a 1/4 hour for lunch which can be taken off site.

Interview Required: Y

Student to Arrange: Y

Notes: Student to contact employer to arrange an informal meeting before placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Student must be supervised at all times.

CHEMICALS & FLAMMABLE MATERIALS: Student will not come into contact with hazardous chemicals.

SLIPS, TRIPS & FALLS: Student will not work at heights. Student will not work from a ladder (for access & egress only)

CHILD PROTECTION ISSUES: Student may travel or be working on a one to one with a trained member of staff.

WORKPLACE SPECIFIC HAZARDS: Student must not use flame equipment.

EQUIPMENT & MACHINERY, CHEMICALS & FLAMMABLE MATERIALS: Student will not use hand tools and will not use hazardous machinery. .

LIFTING & MANUAL HANDLING: Student must be taught safe lifting and handling procedures.

CHILD PROTECTION ISSUES: Student may be transported to the site by a member of staff.

PERSONAL PROTECTIVE EQUIPMENT: Student must wear the personal protective equipment provided when told e.g. gloves, eye protection, ear defenders, Hi viz clothing when in store etc. (provided by Company)

ELECTRICITY: Safe use of electrical items to be shown.

COMPUTERS & WORK STATION: Regular breaks from computer screens are required during prolonged use.

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: L