

## PLACEMENT DESCRIPTION

**Employer:** WEX TEMPLATES

**Contact:**

**Supervisor:**

**Employer Tel:**

**Website:**

**Job:** Building Trades Overview

**Classification:** Construction and Building

**Ref:** 50,029

**Aims & Objectives:** To develop key skills through the experience of work  
To gain an insight into the construction industry, trades and associated work such as planning, building design, marketing, finance, equipment hire and more. A programme encompassing the student's interests can be created (depending on availability).

**Key Tasks:** \*THIS PLACEMENT IS DESIGNED TO BE A TASTER WEEK TO GIVE AN IDEA OF THE BIG PICTURE SURROUNDING CONSTRUCTION IN ALL ITS FORMS  
Students will do a certain amount of observation/shadowing of trained staff, then after training and always under supervision they may be able to assist staff with simple basic tasks around the workplace. Work will vary depending on student's interests.

**Requirements:** Students should be interested in the building trade as a career.  
Students should be practical, have a good attitude to work and the ability to listen carefully and follow instructions.

**Clothing:** Students to discuss work wear at interview as where you are to be placed will affect what you need to wear.

**Working Hours:** Monday Friday between 8.00 4.30 (max 37 hrs)

**Meal Breaks:** 30 minutes minimum. Students may go off site if time permits.

**Interview Required:** Y

**Student to Arrange:** Y

**Notes:** Student to contact employer to arrange an informal interview prior to placement.

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**Employer's Health & Safety Risk Assessment:**

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Students must be supervised at all times

CHEMICALS & FLAMMABLE MATERIALS: Students will not have any contact with hazardous machinery/chemicals.

EQUIPMENT & MACHINERY: Students will only use basic hand/battery operated tools, but only after training and under supervision

SLIPS, TRIPS & FALLS: Students will not work at heights

PERSONAL PROTECTIVE EQUIPMENT: Students must wear any personal protective clothing provided by employer when told to do so e.g. hard hats, high visibility vests, dust masks etc.

WORKPLACE SPECIFIC HAZARDS: Students must be aware of moving plant and cars when outside the building, trip hazards etc.

CHILD PROTECTION ISSUES: Students will be supervised at all times

LIFTING & MANUAL HANDLING: Safe manual handling will be shown as required nothing heavier than the student is capable of.

COMPUTERS & WORK STATION: Regular breaks from computer screens are required during prolonged use.

ELECTRICITY: Safe use of electrical items to be shown.

**Special Notes:**

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

**Last Visit Date:**

**Next Visit Date:**

**Risk Band: L**