

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Campsite Assistant

Classification: Leisure & Travel Services

Ref: 50,031

Aims &

Objectives:

To develop key skills through the experience of work
To gain an insight into the work of a busy holiday camp site

Key Tasks:

NOTE: THIS PLACEMENT IS ONLY AVAILABLE MAY-SEPTEMBER.
Students may work in a variety of areas around the camp site, such as the admin office, shop, etc.
Students may also assist with general maintenance and cleaning/tidying of site, e.g. showers, toilets, ironing room etc.

Requirements:

Students should be cheerful and friendly and have good communication skills, this is a very people orientated placement.
Patience and initiative and common sense essential

Clothing:

Casual, practical wear dependent on the weather at the time of year.

Working Hours:

Students to call and arrange times of start/finish for first day before placement commences

Meal Breaks:

Packed lunch advised

**Interview
Required:**

Y

Student to Arrange:

Y

Notes: Student to phone employer and arrange a pre placement visit.

Employer's Health & Safety Risk Assessment:

EQUIPMENT & MACHINERY, CHEMICALS & FLAMMABLE MATERIALS: Students will not have any contact with hazardous machinery/chemicals (other than household cleaning materials)

WORKPLACE SPECIFIC HAZARDS: Students should be aware of trip hazards e.g. tent pegs

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Student must be supervised at all times. Swimming is not permitted alone

EQUIPMENT & MACHINERY: Students will not drive/ride on tractors. Students will be given training before using hand tools/other equipment (electrical or non electrical)

SLIPS, TRIPS & FALLS: No working at heights. Trip hazards.

LIFTING & MANUAL HANDLING: Safe manual handling training to be given as required. No weights over 20 kilos.

CHILD PROTECTION ISSUES: Students must be supervised at all times.

ELECTRICITY: Safe use of electrical items to be shown.

PERSONAL PROTECTIVE EQUIPMENT:

COMPUTERS & WORK STATION: Regular breaks from computer screens are required during prolonged use.

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: L