

PLACEMENT DESCRIPTION

Employer: WEX TEMPLATES

Contact:

Supervisor:

Employer Tel:

Website:

Job: Dental LaboratoryAssistant

Classification: Science & Laboratories

Ref: 50,037

Aims & Objectives: To develop key skills through the experience of work
To gain an insight into the work of a dental laboratory.

Key Tasks: Students will observe/shadow the dental technicians to gain an overview of their duties. After training and under supervision students may assist with basic tasks which may include answering the telephone, making appointments, filing, talking and interacting with the patients, work shadowing the dental technician's work. Some hands on work is possible such as preparing dental models for false teeth, making sports guards, watching how braces are made etc.

Requirements: Students must have common sense and be able to use their initiative in this very busy office. Good communication skills and a polite, friendly and sociable personality are important. Should have a genuine interest in dentistry as a career. Student must be of a mature outlook. Confidentiality is essential in this placement. Being practically minded would be an asset. Good communication skills and must enjoy working with people. Friendly and flexible. Student must be up to date with tetanus vaccinations. Mobile phones must be kept on silent. No smoking permitted (even on breaks). No chewing gum permitted at work.

Clothing: Jeans and trainers. A dental jacket will be provided.

Working Hours: 9 5.00pm Mon Fri 37 hours maximum per week

Meal Breaks: Hour for lunch, student to bring or buy own food.

Interview Required: Y

Student to Arrange: Y

Notes: Student to contact employer to arrange an informal interview prior to placement.

Employer's Health & Safety Risk Assessment:

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Student must be supervised at all times.

EQUIPMENT & MACHINERY, CHEMICALS & FLAMMABLE MATERIALS: Student will not come into contact with hazardous machinery/chemicals. Students will not use or have access to drugs and chemicals.

SLIPS, TRIPS & FALLS: Student will not work at heights. Care to be taken on stairs.

PERSONAL PROTECTIVE EQUIPMENT: Personal protective equipment will be provided jacket, rubber gloves, goggles etc

LIFTING & MANUAL HANDLING: Safe lifting and handling will be shown as required.

The use of some surgical equipment may be possible only after training and under strict supervision.

Students must be aware that some patients are afraid of dentists and they may witness some people in distress.

Due to the possibility of cross infection student must follow instructions at all times and tetanus and hepatitis B vaccinations are advised. (See requirements)

ELECTRICITY: Safe use of electrical items to be shown.

CHILD PROTECTION ISSUES: Students will not go out on a one to one with staff.

WORKPLACE SPECIFIC HAZARDS: Students will wear disposable gloves if handling dental impressions etc. which could carry infections

*Students must not attend while ill e.g. sickness and diarrhoea

Special Notes:

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

Last Visit Date:

Next Visit Date:

Risk Band: L