

## PLACEMENT DESCRIPTION

**Employer:** WEX TEMPLATES

**Contact:**

**Supervisor:**

**Employer Tel:**

**Website:**

**Job:** Surfing and Watersports Assistant

**Classification:** Sport & Fitness

**Ref:** 50,050

**Aims & Objectives:** To develop key skills through the experience of work. Insight into working within a business that focuses on watersport activities.

**Key Tasks:**

Students will do a certain amount of observation and training then under supervision may do a variety of tasks. This will include assisting with activities (surfing, stand up paddling, snorkeling, rock jumping, beach games preparation, team building/problem solving. Helping to prepare activities and kit and washing and hanging wet suits after use. Working with staff to lead activities and give instruction once confident. Assisting staff with social integration and interaction. Helping with general administration such as record keeping and bookings.

\*NOTE: Students will be counted as a member of the activity group for water activities NOT as an instructor.

**Requirements:** Should have good communication skills, tact, honesty and patience. The ability to promote a high level of customer relations by being courteous with clients and to ask staff if unable to answer customer queries. Students should be enthusiastic and able to work as a team and get involved with activities. Students must be physically fit and enjoy physical activities. Must be able to swim.

**Clothing:** Casual dress tee shirt and shorts (bring a towel)

**Working Hours:** Monday Friday 8.30 5.30 (Maximum of 37 hours per week) Times will depend on lessons being run discuss at interview.

**Meal Breaks:** 12.00 1.00pm Bring packed lunch or money to purchase food

**Interview Required:** Y

**Student to Arrange:** Y

**Notes:** Student to contact employer to discuss working times.

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**Employer's Health & Safety Risk Assessment:**

LACK OF KNOWLEDGE, EXPERIENCE & AWARENESS: Students will be supervised at all times.

SLIPS, TRIPS & FALLS: Care on slippery rocks and seaweed.

LIFTING & MANUAL HANDLING: Safe manual handling to be shown as required.

CHILD PROTECTION ISSUES: Students will be working with members of staff (all staff are police checked) with school groups etc.

WORKPLACE SPECIFIC HAZARDS: Student may assist with water activities under strict supervision and provision of a life jacket. Parents permission may be required before certain activities are undertaken.

PERSONAL PROTECTIVE EQUIPMENT: Wetsuits and life jackets will be provided as required.

EQUIPMENT & MACHINERY: Students will not have contact with any hazardous machinery on this placement

CHEMICALS & FLAMMABLE MATERIALS: Students may be asked to use household cleaning fluids for cleaning (disposable gloves provided.)

**Special Notes:**

Parents/Guardians will be expected to give details of any health problems e.g. epilepsy, asthma etc on the agreement form

**Last Visit Date:**

**Next Visit Date:**

**Risk Band:** M